

**Henry Elementary School  
Site Council Minutes  
March 8, 2011**

Meeting called to Order at 4:06PM

**Members Present:** Jon Ben-Asher, B.J. Cordova, Diane Holzman, Sandy Coons, Lori Emrich-Galbraith, Rebecca Ayers, James Clark, Arlene Doran, Matthew Beem, Christy Canovas

**Members Absent:** None

**Minutes:** Minutes from February 8, 2011 were approved with following corrections.  
**Members Absent:** Remove Mark Ordaz, as he resigned from SSC in January 2011 and add Christy Canovas as being absent. **SCPC Meeting:** Mr. Ben-Asher discussed the *Ethnics* Studies Program report....provided by SCPC rep Lori Emrich-Galbraith. Change Mr. Gate's goals to Mr. Gay's goals for TUSD schools is technology improvements. **Staff Turnover:** Mr. Ben-Asher reported that Juan Juarez, *the daytime custodian*, has retired. *There are many possible applicants.* Mr. Ben-Asher will be contacting HR to *get interviews going ASAP.* **Tax Credit Report:** There are two areas in the negative, which brings *the amount down by almost \$8,000.*

**Call to Audience:** There was nobody present to call.

**Reports:**

**Tax Credit:** The balance of \$61,669.65 is still the most current running balance available at this time. Mr. Ben-Asher has talked to a budget tech who has comprehensive details of Henry's tax credit monies. A significant amount of money has been donated towards specific grade levels. A review will need to be conducted to determine actual amount donated per grade level.

Christy Canovas reported on the research she conducted during art classes with 2<sup>nd</sup> – 5<sup>th</sup> grade classes. She is working on a script for 2-3 Henry students to participate in, to produce a tax credit promotional video for us to use in trying to educate the community about what tax credit contributions are. Christy was also able to survey the students about their feelings on changing Henry's name and/or mascot. Out of 192 students surveyed 38 would like to keep Henry, 52 would like Henry and Wrightstown or Wrightstown and Henry, and 24 would like to have a different name all together.

BJ Cordova mentioned that he has received faxed copies of neighborhood addresses for mailing out tax credit brochures to the surrounding Henry community.

**Principal Report:** Mr Ben-Asher presented the following to the Site Council.

**YMCA Summer Program Update:** Since the last SSC meeting, Mr. Ben-Asher has gathered information about the YMCA and Kidco Summer Programs. YMCA cost is \$105/week and Kidco is \$250 for a 9 week program. After reviewing and collecting data it was also discovered that due to construction at other surrounding schools Kidco will not be offered as a summer program choice at these schools, leaving Henry as the only site making Kidco available to the community and surrounding community families. After discussing both programs options the SSC decided that with the cost and proximity it wouldn't be right going with YMCA program, since it would exclude some families from participating due to higher YMCA cost with the potential of some children being left alone at home while their parents are at work.

However there is also the possibility that KIDCO might not be offered, due to budget cuts. If this scenario were to happen then would have to go back to YMCA and see if they would still be willing to come and offer a Summer Program at Henry.

**Reclaimed Water Project:** The project and testing has been completed. Still waiting for final walk thru which should be any day.

**Personnel Update:** Interviews were completed for the day time custodian position. Eraclio Vigil, the past custodian from Wrightstown was offered and accepted the job. He will start at Henry on March 28, 2011.

TA – Toni Miller has also started working at Henry.

The teacher interview packet should be arriving within next few days. There have been many contacts calling, expressing their interest in wanting to work at Henry.

**Budget Update:** TUSD is eagerly hoping to move forward without having a budget cut at this time. TUSD is also hopeful that for 2011-2012 Kindergarten will be offered Fulltime for ALL TUSD elementary schools. Each school will only have to allocate a .5 allocation for each Kinder teacher they staff.

**FY 2011-2012 Resource Allocation:** Mr. Ben-Asher presented the SSC with Budget recommendations from Faculty and Staff for approval for the 2011-2012 school year as follows:

- Full Time Principal
- Full Time Office Manager
- Full Time Counselor
- Full Time Librarian
- 8 hours/week Library Clerk
- 14 Classroom teachers
- 1 fulltime or 2 half time Reading Tutors
- 1 half time Math Tutor
- Music Program
- 7.5 hours/week Office Help
- Substitute Money
- Extra Duty Stipend \$ ie: student Council sponsor
- Teaching Supplies
- Office Supplies
- Custodial Supplies
- Teacher Allocation \$
- Campus Monitors
- Capital Technology \$
- Stiptend \$

After careful review the SSC determined that there was an additional .50 allocation that needed to be distributed amongst the proposed budget. After discussion it was recommended to apply \$3000 for the Art Teacher, ½ Salary for PE Teacher, and the remaining money left over from the .50 allocation to be placed in the Temp Hourly Teacher Assistants line item in order to help reduce classroom size. This line item also allows for money to be moved around as needed to fulfill requests that arise throughout the school year.

### **Discussion Items:**

#### **Election process for new members:**

The following is a breakdown of even vs odd year elections SSC positions.

Parent reps - Rebecca Ayers and Lori Emrich-Galbraith are in the odd year election term. (both positions will be open for 11/12) Matt Beem is in the even year election term.

There is a current position needed in the even year term for the rest of this year and all of 2011-2012.

Certified staff - Ms. Holzman in the odd year election term. (position open for 11/12) Ms. Arlene and Mr. Clark are in the even year election term.

There is a current odd year opening which Ms. Ryan will be filling and joining the next SSC meeting.

Non-certified staff – Ms. Christy is in the odd year election term (which will be open for 11/12) and Sandy Coons is in the even year election term.

Community Rep – This position will need to be filled for 2011-2012 as BJ Cordovas will be a parent at Henry.

Mr. Clark stated that he had talked with Ms. Dorfman regarding student council reps attending the SSC meetings. They will rotate a few at a time allowing them to stay as long as they can.

**School Council Member:** (parent)

There have been two names submitted for the even year term (the rest of this school year and all of 2011-2012). A ballot will be made and distributed to the parents of Henry for voting. SSC is hoping to have new member at the next SSC meeting.

**School Name and Mascot:**

Mr. Ben-Asher has researched the procedure with changing a school's name thru the Governing Boards Policy, which current policy in place doesn't pertain to Henry's situation. Candy Egbert – Interim Chief Operations of Facilities will research and get back to Mr. Ben-Asher as to what process we will need to follow.

SSC agreed that the name change needs to reflect on the merger of the two communities, honoring both legacies. There was also recommendation made to name the wings of the school. One Henry and the other Wrightstown.

Two name choices have been proposed: Henry/Wrightstown Elementary School or Wrightstown/Henry Elementary School. Mr. Ben-Asher will make up a ballot to present to the parents and community with 1 vote per family. We will add for review under Study/Action items results of ballot at the SSC April meeting.

Mascot – Mr. Clark will take over network voting to be brought back to SSC for review. Mr. Clark will go to students for ideas with help of teacher leadership. Once mascot is named then the colors and artwork will follow. Recommendations – insects or SW Sonoran Desert Animals.

**Study/Action Items:**

**Tax Credit Authorization Fee:** Every year SSC authorizes spending of undesignated tax credit money. School policy states that every year the SSC has to authorize \$1 per child for each school year. Ironically the money doesn't actually get spent it rolls back into undesignated at the end of the school year for the following school year. Mr. Ben-Asher made a motion to authorize \$1 per child from tax credit money for the 2010-2011 school year. Rebecca Ayers seconded the motion. The motion was passed by the SSC.

**Resource Allocation for 2011-2012:**

A motion was made by Christy Canovas to approve the Resource Allocation for 2011-2012 as outlined in the above Principal's Report which was presented by Mr. Ben-Asher and modified by SSC. Arlene Doran seconded the motion. The motion was passed by the SSC.

**Set Next Agenda:**

Items for next agenda to include the following: School name, mascot and colors. Budget update, Tax Credit update. Next meeting is scheduled for April 12, 2011 at 4:00PM.

Meeting adjourned at 6:05PM

Respectfully submitted,

Lori Emrich-Galbraith  
Site Council Recorder