

# Safford Technology Acceptable Use Policy

This Acceptable Use Policy, or AUP, is a contract designed by Safford technology teachers and administrators. It clearly explains acceptable behavior in any classroom, both on and off the Internet/Intranet.

Computer equipment is expensive—this includes printers, scanners and digital cameras. We must all be aware of the expense involved regarding willful damage or vandalism.

Unfortunately, not every site on the Internet and World Wide Web promotes a positive learning environment... Although it is natural for a student to test the limits of the Internet/Intranet's capabilities, students should limit their exploration to sites that promote their education. What you might do at home is your own business, but what you do at school is our business. PLEASE make good academic use of the Internet/Intranet and follow the acceptable guidelines as outlined by the district's Student Rights and Responsibilities, the Safford Handbook, and this AUP.

Safford administrators are in agreement with this AUP. Any serious violation of this AUP will, more than likely, mean that a student will have to deal with an administrator.

The goal of the Internet/Intranet usage is to bring the resources available on this service to both the students and the staff. This service will promote educational excellence in schools by facilitating resource sharing, innovation, and communication and will promote a globally linked classroom. The purpose of this AUP is to establish acceptable policies appropriate for the educational setting.

All students will only use the computers and other electronic equipment under qualified adult supervision.

1. Individuals have the right and right and responsibility to access the Internet/Intranet to facilitate diversity and personal growth in technology, information gathering skills, and communication.
2. Users shall not intentionally seek information on, obtain copies of, or modify files, or other data, or passwords belonging to other users or misrepresent other users on the Internet/Intranet.
3. Individuals will accept responsibility for keeping copyrighted software of any kind from entering the local or wide area network via the Internet/Intranet.
4. E-mail and chat room usage is strictly prohibited on the Internet/Intranet.
5. Individuals may not use school computers to produce gang-related materials or any other media considered by teachers or administrators to be inflammatory or inappropriate.
6. Individuals may not use the Internet/Intranet to access any pornographic material, inappropriate text files, or files dangerous to the integrity of the local or wide area network via the Internet/Intranet. If an innocent search returns inappropriate hits, the student should leave the website and notify the adult supervisor.
7. Tampering with the equipment, altering programs, installing programs without authorization, or reconfiguring any part of a computer are prohibited and will result in the loss of Internet/Intranet privileges.
8. School Administrators reserve the right to define inappropriate behavior, pornographic material, antisocial behavior and/or malicious use of the Internet/Intranet. They also reserve the right to remove user accounts on the network to prevent unauthorized activity.

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**We, the undersigned, have read, understand, and agree to the Safford Technology Acceptable Use Policy.**

Student name (please print) \_\_\_\_\_

Student signature \_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_