

## CLOSED CAMPUS POLICY

Sahuaro is a closed campus. Students must remain on campus for lunch period. No lunch passes will be issued and parents cannot excuse their children for lunch. Students leaving campus without permission will face progressive disciplinary action. Students must leave campus with their schedule of classes is completed. Students who have early dismissal may not return to campus until after the school is over.

**Students are NOT allowed to have FOOD or FLOWER deliveries made to school. Deliveries will be turned away.**

## VISITOR PASSES AND CHECK-IN

Sahuaro High School is a closed campus. Visitors must only be on campus for parent conferences, curricular presentations or school sponsored events. **All visitors must sign in at the Attendance Office and have approval by Sahuaro Administration** and receive a "Visitors' Pass", which must be visible for any staff member to see during the visit. After the visit, please sign out at the Attendance Office and return the pass. **Parents desiring to visit/observe a class must receive prior permission from an administrator at least 48 hours prior to the actual visit.** **STUDENT VISITORS ARE NOT ALLOWED AT SAHUARO HIGH SCHOOL DURING THE SCHOOL DAY.**

## ELECTRONIC DEVICES, INCLUDING CELL PHONES

Electronic devices, including but not be limited to beepers, pagers, radios, tape players, CD players, MP3 players, iPods, cell phones, cameras and camcorders, laser pointers, any type of game machine (including calculators being used as game machines), ARE NOT TO BE VISIBLE OR ACTIVATED DURING THE SCHOOL DAY (7:30 A.M. TIL 2:20 P.M.) with the exception of your scheduled lunch period.

Sahuaro assumes no responsibility for these items while these items are on campus. Also, Sahuaro assumes no liability for lost or stolen items.

If you need to contact your student during the school day, PLEASE CALL THE OFFICE OF THE ASSISTANT PRINCIPAL ASSIGNED TO YOUR CHILD. WE WILL GET THE MESSAGE TO YOUR STUDENT ASAP.

Patty Garcia, 731-7137  
Maryanne Golub, 731-7107

Students with last name beginning with A-L  
Students with last name beginning with M-Z

## BLOCKED PHONE CALLS

When you block phone calls, you may not receive information calls, teacher calls, emergency calls, or attendance calls from Sahuaro. The phone master used by the attendance office to call the home number in order to notify parents of a student's absence does not override the block. This message left by the phone master does not say what period is missed. For more information, please call the attendance office at 731-7100.

## CAMPUS ENVIRONMENT

Each student will receive a copy of the Guidelines for Rights and Responsibilities. Students are expected to read and understand the contents of the pamphlet. The guidelines are intended to help create a positive and safe learning and teaching environment at Sahuaro. The way a student approaches and handles the guidelines will play a significant role in determining how well a student will do in school, both in the classroom and during participation in extracurricular activities. Students are assigned an administrator for discipline as determined by the first letter of their last name.

**THE FOLLOWING VIOLATIONS MAY RESULT IN A LONG TERM SUSPENSION AND CAN RESULT IN THE POSSIBLE EXPULSION OF STUDENTS, EVEN FOR THE FIRST OFFENSE;** Aggravated assault with or without a weapon, extortion, robbery, sexual misconduct, possession of illegal and dangerous substances (including alcohol and paraphernalia), use of illegal and dangerous substances (including alcohol), setting off a fire alarm, arson, possession and/or concealment of a weapon, sale or distribution of controlled legal (prescription) or illegal substances, bomb threat, commission of any felony as defined by state law. **PLEASE NOTE THAT KNIVES WITH BLADES 2 ½ INCHES OR LONGER ARE CONSIDERED WEAPONS IN ANY TUSD SCHOOL.**

To ensure the safety of our students, we will periodically practice Sahuaro's Emergency Plan that involves two different procedures: A "lock down" plan and an "evacuation" plan.

Please be aware that knives, leatherman and any other pocket tools are not allowed on campus.

### CHEATING POLICY

Any student caught engaging in academic dishonesty or cheating, including copying and plagiarizing, on an assignment, test, quiz project or term paper in any class will on the 1<sup>st</sup> offense receive a failing grade on that assignment. Also, the teacher will notify the student's parents or guardians. On the 2<sup>nd</sup> cheating offense in any class the student may be suspended and will receive a failing grade for the assignment, the teacher will again notify the student's parents or guardians.

Any further cheating will result in a failing grade in that class for the grading period (Quarter/Semester) and may result in suspension.

### FIGHTS AND USE OF ABUSIVE LANGUAGE

Students involved in a fight at Sahuaro High School can be suspended up to 9 DAYS. Students who use abusive language on campus (including but not limited to obscene language, vulgarity, profanity, as well as racial, ethnic, gender, and orientation slurs) can be suspended up to 9 days.

### STUDENT PARKING AND VEHICLE POLICY

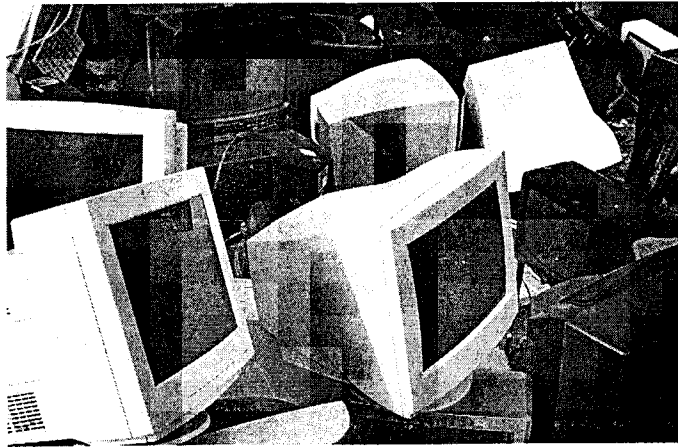
Students may not park in the faculty/visitor parking lots, located north of the Administration Building or the parking lot located south of the 300 wing. Student may use the north student parking lot at any time with appropriate parking permits. No one will be allowed to park in a "NO PARKING ZONE", and may be cited for illegal parking in these areas as well as handicapped areas. Students must park in marked parking spaces. Parking permits will be awarded to seniors and juniors on a space available basis. Because of the limited parking spaces for students, we are unable to provide parking privileges to ANY sophomores. DURING THE SCHOOL DAY ALL VEHICLES MUST DISPLAY A VALID COUGAR PARKING PASS, WHICH MAY BE PURCHASED FOR \$6.00. This pass registers the vehicle at the school; *however, the school does not assume liability for theft or damage.* It is considered a privilege to park on school grounds. Suspension of parking privileges and/or towing of vehicles may occur when violations of these regulations take place.

### LIMITS OF OUR LIABILITY DISCLAIMER

Tucson Unified School District specifically disclaims any responsibility, expressed or implied, to protect against the loss of, or damage to your vehicle or its contents. No employee or agent may alter or expand our liability orally or otherwise. Your use of this facility shall constitute an acknowledgement and acceptance of this condition on your right to use our parking facility.

Bicycles will be parked in the designated bicycle racks, located east of the administration building. No student is permitted to park his/her bicycle on campus other than in the designated areas. Students are responsible for the security of their bicycles. BICYCLES ARE VEHICLES AND NOT TO BE RIDDEN WITHIN THE FENCED AREAS OF CAMPUS AT ANYTIME.

SKATEBOARDS AND SKATES ARE NOT TO BE RIDDEN WITHIN THE FENCED AREAS OF CAMPUS AT ANYTIME.



## **TECHNOLOGY USAGE**

The following aids to learning are readily available to all students at Sahuaro: computers, printers, network systems, modems, CD ROM, laser disk, Internet, library retrieval systems, video, graphics, image processing, and scanning.

### **Students must comply with the following guidelines:**

1. It is the student's responsibility to know and follow label rules i.e.: No food, drinks or gum in the labs; No Internet Access unless the student is with a teacher or lab tech, and uses it for a specific assignment. Teacher permission is required.
2. Students must sign the policy contract for use of the computer labs.
3. Viewing or printing material (whether it from the Internet or other source) having to do with sex, drugs, nudity, profanity, violence or weapons, vulgarity, or any other inappropriate materials is prohibited.
4. Ordering merchandise to be sent to the school or to the home using school computers is prohibited.

Students failing to abide by school rules and guidelines concerning technology are subject to disciplinary action, which may include suspension and/or loss of computer privileges.

## **NON-SAHUARO STUDENTS ATTENDING SAHUARO FUNCTIONS**

Sahuaro students who wish to bring non-Sahuaro students to our dances, Winter Formal, Senior Prom, Battle of the Bands, and other events must apply for a guest pass at the activities office. Non-Sahuaro students who have not been approved by school administration will not be allowed into these events. **STUDENT GUEST MAY NOT BE 21 YEARS OF AGE OR OLDER.**



## DRESS CODE

TUSD and Sahuaro High School has adopted a dress code. Students will be checked for proper attire and Sahuaro High School will periodically conduct dress code sweeps. Students dressed inappropriately will be asked to change their clothing. Students in violation of the dress code will face disciplinary action.

### SAHUARO DRESS CODE GUIDELINES

While allowing for expression of individual tastes, student dress must not interfere with the educational process or student safety. The philosophy of Sahuaro High School is to provide an educational environment designed to motivate, teach and encourage students to attain the highest levels of proficiency in all areas; the dress guidelines are established to promote the awareness of social, cultural, and aesthetic forces that affect all members of the educational process. The Sahuaro Dress Code, stated below, establishes the minimum standard for student dress, which we hope all parents and students will want to exceed. Parents can help their student by monitoring school attire and encouraging their students to “dress for success.”

### MINIMUM DRESS STANDARDS

This dress code establishes the minimum standard of dress; students are encouraged to always do more than the minimum. In order to maintain the proper student attire and educational spirit, students must show proper attention to personal cleanliness, health, safety, neatness of appearance, and suitability of clothing for school activities. Clothing may not be inappropriately revealing. Students must dress in a presentable manner that is not distracting or disruptive to their classmates or to their instructors. The dress code policy includes the following;

- **Clothing that is inappropriately revealing should not be worn to school.**  
This includes tank tops, halter and tube tops, swimsuits, strapless tops, spaghetti straps, see-through clothing and tops that expose the midriff, as well as short shorts, short skirts and skorts.
- Shorts, skirts, and skorts must be longer than the extended index finger when arms are fully extended from your sides.
- **Pants, skirts, and shorts should be appropriate size and should be worn at the waist. Sagging pants, skirts, or shorts violates the dress code policy.**
- **Undergarments (bras, bra straps, under shorts, etc.) must always be completely covered by one's clothing.**
- Clothing or accessories which are unsafe, dangerous, or a health hazard including chains (including those attached to belts or wallets), items with pointed studs, or anything that might be construed as or used as a weapon are not to be worn to or carried at school.
- Shoes appropriate to the activity are to be worn at all times.
- Belts must be appropriately tucked into belt loops.
- **Clothing with offensive, obscene, or profane signs, symbols, or wording, or clothing with language, symbols, or images degrading any individual or group, or that advocates alcohol, tobacco, sexual activity, drugs, or illegal substances may not be worn to school.**
- **Grooming, accessories, or clothing, which local law enforcement or other community agencies currently consider to be gang-related, are prohibited.** These may include but are not limited to: items with gang names, initials, or monikers, gang-related jewelry, visible gang-related tattoos or scars, bandannas, doo-rags, and any manner of grooming or dress which by its color, arrangement, trademark, or other attribute is gang-related.
- Clothing must cover the midriff and buttocks at all times.