

**Henry Elementary School
Site Council Minutes
October 12, 2010**

Meeting called to Order at 4:05PM

Members Present: Jon Ben-Asher, Christy Canovas, B.J. Cordova, Diane Holzman, Sandy Coons, Lori Emrich-Galbraith, Mark Ordaz, Rebecca Ayers, Matthew Beem, James Clark

Members Absent: Arlene Doran

Minutes: Minutes from September 14, 2010 were approved with 1 minor correction. A small ad-hoc committee of parents, staff and staff council members met to review the Title 1 Budget money.

Set Calendar: It was decided that the Site Council meetings for the 2010 – 2011 school year would be held on the 2nd Tuesday of each month with the exception for the December meeting in which the meeting would take place on the first Tuesday of the month. The meetings dates are as follows: 11/9, 12/7, 1/11, 2/8, 3/8, 4/12 and 5/10. The meeting dates will be sent to the school webmaster which will serve as a formal notice along with monthly reminders and agenda topics being distributed.

Call to Audience: There was nobody present to call.

Reports:

Principal Report: Mr Ben-Asher presented the following to the Site Council.

A question was brought up to Mr. Ben-Asher from the 2010 – 2011 School Reduction Worksheet in regards to whether or not the district would pay for Long Term Subs and if that money came from the individual school's budgeted money. The answer is Yes, the District would cover the cost of a Sub in the event a Long Term Sub was needed. Mr. Ben-Asher is hopeful that the District would also pay for a Sub for an employee out on a Family Medical Leave, but not 100% certain.

301 Goal Results from 2009 – 2010 were released. The 301 School Accountability Plan was set up years ago as a pay for performance initiative. Schools are required each year to identify either 2 academic goals (301A – Traditional Goal) or "something else" (301B Goal). In 2009 – 2010, Henry chose the traditional goal (301A) where they choose 2 goals, with one needing to be met in order to receive the performance initiative bonus the following school year. Henry's goals were related to Student Technology Proficiency for all grade levels to master a specific skill. For example, Kinder: log on/off computer, identify parts of a computer, and open/save information. 5th grade: Know systems, word processing, internet, and data base to name a few. The second goal was to see a growth in math for grade levels. Henry met the Student Technology Proficiency but not the math goal.

Wrightstown chose the 301B plan in which they indicated that they would develop teacher/staff skills in using the Promethean Boards and Document Cameras. They would have 15 plus hours of training along with external training. Example: Flip

charts along with a certification course thru Prometheanlearning.com. The entire Wrightstown staff was certified and supported one another for developing and planning. The Wrightstown staff met their 301B Goal. Christy Canovas and James Clark (2009/2010 facilitators from each site) each signed off on their respected school to submit to the TUSD 301 Committee to evaluate the claim to see if they felt the goals had been obtained. The committee looks at the portfolio from both sites to review the schools findings. The committee has the final say on whether the goals were met or not.

Merger Information: There are two studies being conducted in regards to the merger. A U of A student is preparing a paper on the Henry/Wrightstown merger. He will be talking to families from both schools and the staff. Another study is with a Superintendent Interim working under Maggie Shaffer to study the merger at all the merger sites. They will be meeting on Friday, October 15, 2010 at 10:30 for approximately one hour.

Projects: The parking lot is ahead of schedule at this point.

A sunshade will be installed for the intermediate playground, which could go up as early as October 13, 2010.

The Capital Improvement request for Bandwidth will be happening soon too. Sahuaro High School's Hub is being upgraded, using microwave technology which will then "beam" to nearby elementary and middle schools. This improvement will enhance the internet speed.

Computers for Kids – a new non-profit group established to provide computers to schools. Henry is the first school in Tucson, courtesy to Vanessa and Kirsten Richter. Tentatively in about 1 month Henry will receive 50 Dell Computers for student use.

Reclaimed Water – Henry will be converting to reclaimed water on the playground along with 2 other elementary schools (Hollinger and Rose) within the next 6 months. The project takes approximately 3 weeks from the start date. They will also install a potable line for the Garden.

Safe Routes to School: B.J. Cordova presented the Site Council with the following additional information about the Pima County Safe Routes to School Grant/Workshop: There is a meeting scheduled with a "walk about" around the school to see the happenings after school on Igo to Speedway on Tuesday, October 19, 2010 from 2:15-3:30pm. At the meeting we will be looking for representation from TUSD Transportation and Safety, Mr. Ben-Asher, a Health or PE teacher, parents, BJ along with the city representation.

BJ has attended 2 workshops already pertaining to the Grant. The first workshop went over the application process and the second detailing the process of how to fill out the worksheets, etc. So far BJ has been able to obtain 11 points for attending workshops.

There has also been a survey that has gone home to the Henry parents and teacher surveys. These surveys will be able to show the potential this project would have in the community and how it would benefit the school. BJ has also drawn out a map zone of the outlying community in a ½ mile radius, 1 mile radius and 2 mile radius.

BJ also reported that to strengthen our Grant proposal we need to have a plan on how Henry would continue to up keep the project once it was complete. Example: Could Henry "adopt" Igo and keep the landscaped area clean?

By-Laws Committee: The Council reviewed a 2nd draft presented by the By-Laws Committee. All of the suggestions made by council from last meeting have been included in the 2nd draft. The following additional information was reviewed and discussed as a group: (C-2) Was added for consideration – A member who fails to attend two (2) consecutive meetings and communicate with the facilitator or principal shall be removed. (C-3) No changes to current bylaws. Article IV: Duties and Powers. (A) Members at Large: Members at Large are responsible to represent their constituency. This means that they bring view points, concerns and issues from the groups they represent to the Council and communicate between the Council and their group. (B) Officers: The officers of the SSC shall consist of a facilitator, treasurer (recommended to add this position), a recorder, and such other officers as the SSC may deem advisable. If the SSC deems to appoint a new officer to the group, the roles and functions of that position must be clearly delineated by the SSC. (New addition). (B-1) Facilitator – The duties of the facilitator will be converted to bullet point format. (B-2) Recorder – The duties of the recorder will be converted to bullet point format. (B-3) Treasurer – The role of the treasurer shall include, but are not limited to obtaining and delivering reports regarding the most current Tax Credit statements available, including income, expenses, balances and help facilitate financial matters pertinent to the SSC. * Due to time constraints we concluded the discussion of the By-Laws at this point and will pick up at (B-4) Principal at the next meeting.

Facilitator Training Info: Christy made copies of materials she received from a training class she went to. 1. AZ revised statutes 2. Responsibilities of School Council members TUSD/TEA. IT was recommended for the Council members to file these materials in each of the members Site Council binders.

Discussion Items:

By-Laws Committee: Discussed during Reports section of Agenda

301 Goals/School Accountability Plan: Mr. Ben-Asher passed out the Henry – Title 1 Targeted Assistance Plan and Success for Children 301 Goals for 2010-2011. The SSC reviewed the School Accountability Plan's 2010-2011 Staff Development Calendar of meetings and targeted goals of each meeting. Items to discuss include, but not limited to, Budget, DIT process, Title 1, SuccessMaker Training, Math Curriculum, PLC Time, Study Groups, PBIS Refresher, AIMS/Stan 10 Prep, and Henry's Future after the 3 year buckets have expired. Henry has chosen the 301 Goals – Option A for the 2010 – 2011 school year to submit to the District Central Office for final approval, once plan is signed off by the Site Council. The two 301 Targeted Goal's are within the content area of Reading and Math. **Reading:** Grades K-2 Minimum of 30% of students will move from the Strategic to the Benchmark Instructional Recommendation as indicated by the May DIEBLS benchmark. Grades 3-5 will show a minimum increase of 5% in the content area of AIMS Reading. **Math:** K-2 Still waiting to hear back from teachers about exact version of goal, only have draft version as of meeting date. Grades 3-5 will show a minimum increase of 5% in the content area of AIMS Math. (Site Council not sure if this goal is challenging enough. Have asked Mr. Ben-Asher to bring back the SSC concerns to teachers

about this goal and ask their opinion and get more information from them regarding this goal).

Study/Action Items: Due to Site Council sending back the proposed 301 Goals and School Accountability Plan back to the Henry teachers and staff for review it was decided that the 301 Goals/School Accountability Plan would be revisited and voted upon at the next Site Council meeting.

Set Next Agenda: Items for next agenda to include the following: Report By-Laws Committee, Black Stallion Program, Safe Routes to School update, 301 Goals and School Accountability Plan, SCPC meeting updates, and Tax Credit campaign. Next meeting is scheduled for November 9, 2010 at 4:00PM

NOTE: The council discussed the following Agenda Line Items: Discussion Items vs. Study/Action Item. The Council agreed to remove Discussion Items from the agenda and just have Study/Action Items when voting on an item.

Meeting adjourned at 6:19PM

Respectfully submitted,

Lori Emrich-Galbraith
Site Council Recorder