

SOPHOMORE TIMELINE

September – October

- ___ Check your high school classes to ensure you are taking courses to meet graduation requirements and post graduation plans. Contact your counselor if you have any concerns.
- ___ Develop a serious attitude toward your studies. Your grade point average (GPA) and class rank are important considerations for college acceptance.
- ___ Develop good study habits! If you are struggling at any time – first, consult your teacher; second, seek tutoring assistance; and third, consult the academic counselor.
- ___ *Set personal goals for academic achievement.* Evaluate and re-assess frequently to make sure you are working toward your goals.
- ___ The PSAT is administered in October. Please check which date your school will be administering the PSAT.
- ___ Encourage your parents to attend OPEN HOUSE & Parent/Teacher Conferences so they can become familiar with your schedule, your teachers, the administrators and your counselor.

November – December

- ___ Visit the Career Center. Become familiar with the reference materials and the Internet in the career center for career and post secondary exploration and information.
- ___ Plan ahead for project deadlines and semester exams. Visit people employed in your career interest area. Ask Questions about job tasks, helpful skills, advantages and disadvantages; also ask about employment opportunities.
- ___ Plan your extracurricular class and community activities carefully. They will be needed on your resume for college or for work.
- ___ Begin to compile information to develop a resume. Activities, GPA, Class rank, special programs, internships and school awards or scholarships should be included.
- ___ Read and or listen to the daily announcements. The announcements will provide information on job opportunities and scholarships.

February – March

Begin thinking about your Course Selection Process for next year – Pre Registration & Arena Registration

- ___ Review your 4-year Plan. Pay attention to your classes required for graduation and college requirements.
- ___ Review your career and educational goals.
- ___ Review your academic skills with your teachers. (Strengths and Weaknesses)
- ___ Request recommendations in areas you need to improve or have a deficiency.

- ___ Discuss your career or educational goals with your parents and counselor.
- ___ Use the **Career Center** to review Post Secondary materials.
- ___ Make a list of schools, jobs, & colleges to which you may want to consider applying.
- ___ Check the entrance requirements to schools listed above.
- ___ Make sure you select appropriate course work for next year and for colleges in consideration.

April – May

- ___ Take an interest inventory and analyze the results against possible career choices.
- ___ Learn to use the AzCIS for occupational and post secondary information. Do your career choices fit your abilities and interests?
- ___ Plan ahead for major project deadlines and semester exams.
- ___ Set aside time for reading EVERYDAY during the summer. This will help prepare you for higher education or college. Request suggestions from your teachers for reading that will also benefit you in course work for the upcoming year.
- ___ Use your time wisely. This is a good time to find a job, volunteer or explore your career interests and go to Summer School.